



Service & Installation

January 1, 2009

A Message to Our Valued Associates

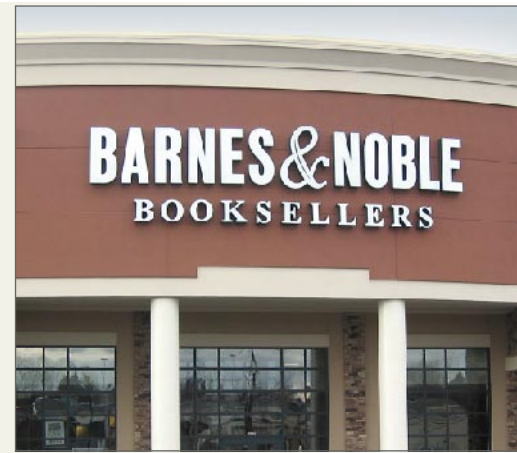
Timely Signs is a full-service sign company located in the Hudson Valley Region of New York State. We are a family-owned company with our second generation now actively involved in the business. The scope of our business continues to grow and we felt that this would be a good time to keep you updated on our current capabilities. The attached literature will provide you with a listing of our equipment, services, hourly rates, a partial client listing and a map of our service area.

Timely Signs of Kingston was founded in 1972. Over the past 37 years, our business has grown to include a complete installation and service facility that is ready to meet your needs and exceed your expectations. We have the experience and know-how to get the job done right and on time. We are capable of handling any size job from simple service orders to regional change-overs and everything in between. We would appreciate the chance to quote on your company's service and installation needs.

If you have any questions about our company, capabilities, or would like a quote for an upcoming project, feel free to contact Jeff Zduniak, our service and installation manager by calling **1-800-676-8710 x1006** or contact us by email **jeff@timelysigns.com**. We look forward to working with you.

Sincerely,

"Ozzie" Beichert
President



■ A few of our recent installations





Service Vehicles & Manufacturing Equipment

Service Vehicles

All service vehicles are fully stocked for neon & fluorescent tube repairs.

- 45' Ford F550 with Altec Aerial Lift
- 42' Ford F550 with Altec Aerial Lift
- 18' Flat Bed Utility Trailer
- GMC Delivery / Installation Van

Services

- Site Surveys
- Digital Photography
- Sign Permit Acquisition
- Attendance for Planning and Zoning Board Proceedings

Manufacturing

- Complete Sheet Metal Fabrication & Welding Services
- Vinyl Lettering, Banners, Routed Lettering and Painting
- Full Color Digital Printing Services
- Exterior sign systems
- ADA Compliant Interior Signage





Service & Installation

Service Rates

- Service truck with 1 technician \$85.00 per hour / 1 hour minimum
- Service truck with 2 technicians \$150.00 per hour / 1 hour minimum
- Licensed electrician \$140.00 per hour
- Off Hours service and installation (**weekends, weekdays after 5:30 pm**) 1.6 times normal rate
- Emergency service rates and holidays are double normal rates (**4 hour minimum**)
- Crane service available upon request (**pricing is job dependant**)

Permit Aquisition Rates

- Staff time for permits \$60.00 per hour
- Staff time for meeting attendance \$90.00 per hour (**includes travel to and from meeting**)

Neon Repair Rates

- Neon repair \$70.00 – \$130.00 per piece (**price varies depending on tube size, length and number of bends**)

Our service crews and vehicles are fully covered by New York State Disability Insurance, New York State Workers Compensation Insurance and Commercial Liability Insurance in accordance with New York State Law. Insurance certificates are available upon request.

Partial Client List

Allstate Insurance	Lowe's
Burger King	McDonald's
Chrysler Corporation	M&T Bank
Dunkin' Donuts	Pizza Hut
Bank of America	Pyramid Companies
Ford Motor Company	Radio Shack
Home Depot	Wal-Mart
IBM Corporation	Verizon
Key Bank	Citizen's Bank



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New York State Service Area

Timely Signs is centrally located in lower New York State allowing us to service a broad range of the Hudson River Valley and the Capitol District.

For questions about availability of work outside of our normal service area, please contact our office.

